

Position Description: UUMA Nominating Committee

Purpose: We serve the UUMA to promote leadership which reflects the rich diversity of our liberal religious tradition. We believe each of our UUMA members has leadership skills to share. We affirm a culture of inclusion which calls each of us to deepen our commitment to our evolving collective wisdom and a willingness to participate in leadership roles in our UUMA chapters, clusters and the association. We encourage support of one another in our ministries so that each member may be inspired to consider how they might constructively serve the ideals of ministry in our progressive faith.

Responsibilities: The UUMA Nominating Committee makes recommendations to the [UUMA Board of Trustees](#) for all Board of Trustees Positions, the Berry Street Conference Committee, and the Nominating Committee.

Qualifications:

- must be UUMA members in good standing.
- must have earned Final Fellowship through the Ministerial Fellowship Committee.
- must have experience and knowledge of Anti-Racism, Anti-Oppression and Multiculturalism efforts of the UUMA and the UUA.
- should have previous UUMA Chapter level experience or have served on a UUMA committee. Previous UUMA training is also a plus.
- nominees should be comfortable working on a team that almost never meets in person; all work is done by conference call and email until General Assembly

Amount of Time Required: The Nominating Committee meets monthly via phone for approximately two hours and once each year in person during Ministry Days Expect 3-4 hours of work per month between phone calls. This varies seasonally. The work includes:

- widely publicizing open positions through UUMA communications venues and through UUMA chapters and other professional organizations.
- recruiting colleagues to apply for open positions
- being in open communication with the Executive Director of the UUMA and the UUMA Board
- evaluating candidates to ensure that each potential nominee has met the minimum qualifications required for service.
- working to balance such demographic factors as gender, race, ethnicity, abilities, age, geography, and tenure in ministry with the interests, needs and objectives of the UUMA as a whole.

Length of Service: 3 years

Training: An August conference call is scheduled each year to orient new Nominating Committee members. Background written materials are provided in advance of this call. Ongoing support from the Nominating Committee is provided throughout the year.

Accountability: The Nominating Committee is accountable to the UUMA membership. The Committee works closely and collaboratively with the UUMA Executive Director and the UUMA Board.

Support Provided: Our budget provides financial resources for members to attend General Assembly that professional expenses do not cover.